



P&F General Meeting: Bethania  
St Vincent's College  
Rockwall Crescent  
POTTS POINT NSW 2011

## MINUTES P&F General Meeting – 21 May 2018

P & F Executive Committee:

Katherine Aitken	(KA)	President
David Cartmer	(DC)	Vice President
Nancy Macolino	(NM)	Treasurer
Michelle McPherson	(MM)	Secretary
Anne Fry	(AF)	Principal
Lyn O'Neill	(LO)	College Liaison

### Present

Katherine Aitken, Anne Fry, Phil Gabriel, Arabella Joseph, Nancy Macolino, Michelle McPherson, Lyn O'Neill, Monica Richter. Dialled in – David Cartmer.

Meeting commenced at 6:30pm.

### 1. Welcome and Opening Prayer

- KA welcomed all to meeting.
- Opening prayer said by AF.

### 2. Apologies

- Corinna Maljavec, Fiona Patchett

### 3. Minutes from Previous Meeting

- Moved by KA, seconded by LO.

### 4. Issues Arising from Previous Meeting

- Nancy Macolino has taken over as Treasurer and has had handover from Dianne Leedham.

### 5. Principal's Report

- AF expressed appreciation of P&F funding made available for landscaping of major courtyard between Chapel and new atrium. Was a much more comprehensive project than originally intended but with contribution from P&F was achieved.
- The new area will be used for gatherings, recreation, to tell the College story, for weddings, funerals, boarding parents etc.
- There's been a major College clean up consisting of resurfacing of both tennis courts, pool and deck. The outside of the Vincentia building has been painted and the rooftop terrace done. There still needs to be a kitchen on the rooftop terrace.

- The next big project is the restoration of the heritage sandstone on Victoria Street which needs to be made safe for the public.
- The the new sound and lighting that the P&F helped fund has had its first substantial use for the very successful Wizard of Oz production.
- The College birthday party was held on 1 May and included piñatas, party games, music and cake for the students.
- The 160 Garden Party was held on Sunday 6 May and had a good turnout and mix of people, another success.
- Camps and retreats for students took place in late Term 1 and as always was a huge logistical effort as always. Petitioning to put in a pedestrian crossing on Victoria Street is in progress.

## **6. Treasurer's Report**

- Nothing to report.

## **7. President's Report**

- KA advised the Mother's Day Dinner on 12 May was fantastic. Huge turnout of approx 510 mothers and daughters.
- The Garden Party was excellent and showcased the versatility of the new landscaping.
- The College will be selling a number of plaques with dates/events on a memorial wall at the Turning Point. KA proposed to buy '1977' – the year the P&F was founded – with proceeds to possibly go towards a scholarship. Plaques will be made for sponsors.
- The Spring Fair is set for 9 September. Teacher involvement will be kept to a minimum, if any at all. Will need to relook at external stallholders. LO will send an email to the parent community in regard to volunteers.
- The Gala dinner is set for 11 August. The P&F will work with the College to help coordinate.
- KA will get in touch with parent reps with an itinerary for the remainder of the year, and expectations in terms of involvement.
- The P&F currently has a considerable amount of money - \$180,000 – and will receive another \$80,000 from the P&F Levy. A buffer of \$20,000 should be kept. AK will discuss with AF process of disbursing funds for the College's/Teachers' needs.
- A P&F funded scholarship was discussed, perhaps using Spring Fair proceeds. At the next meeting KA will present some ideas for the disbursement of funds.

## **8. Teachers' and College's Wish List**

- General discussion took place regarding the disbursements of P&F funds. KA will meet with AF to discuss further.
- DC suggested an application process be set in place from the College (via AF) to the P&F for smaller funding requests, being capped at \$2,000 to \$3,000.
- AF suggested P&F might consider funds for a blind student starting next year, to enable teaching in brail.
- KA is happy for the P&F to consider student requests for funding also.

## **9. 160 Celebrations**

### **- Spring Fair**

- To be held on 9 September 2018.
- LO to email parent community to save the date. Also looking for volunteers, donations, sponsors, prizes etc.

- Committee to be formed.
- **160 Gala Dinner**
  - To be held on 11 August 2018.
  - LO to email parent community to save the date. Also looking for volunteers, donations, prizes for raffle and auction.
  - LO looking to pull together a group of parents to actually help organize the event, alongside the College.
  - Ticketing price to be settled.

#### **10. General Business**

- LO advised the next Fathering Project meeting is on 5 June. Richard Jarjura will take leadership of the FP.
- AF advised the following:-
  - trying to make the College energy efficient by way of installation of solar panels and redoing lighting;
  - looking with urgency for non-flammable furniture to put in atrium and large spaces – due to fire regulation restrictions.

#### **11. Next Meeting**

- 6:30pm, Tuesday 14 August 2018.

The meeting closed at 7:18pm