



## **Meeting Minutes**

### **P&F**

#### **Term 1, Tuesday 5th March 2024**

Meeting to be held via Google Meet, commencing at 6:30pm.

1. Welcome and Opening Prayer
  - Welcome by: Leisha Major
  - Opening prayer & Acknowledgement to Country by: Anne Fry
2. Minutes & issues from Previous Meeting
3. AGM
  - Executive Committee Positions
  - Financial Report of Audit
4. Principal's Report - Anne Fry
5. President's Report
6. Treasurer Report
7. General Business
  - Formal funding request approval
  - Second Hand Clothing Subcommittee
  - Art Exhibition
8. Future Meetings via Google Meet at 6:30pm - 7:30pm
  - 21 May
  - 27 August
  - 29 October
9. 2024 Dates for Fundraising events
  - Sept. 6, 2024 - Sept. 8, 2024
  - Friday 6th September - Art Exhibition Opening Night
  - Sunday 8th September - Spring Fair / Art Show open to the public



**Minutes & issues from Previous Meeting** - approved

**2024 P&F Executive Committee:** committee stepped down and Anne Fry

Executive Committee Positions

- President: Leisha Major- self-nominated – **Louisa Haynes** seconded; no one else nominated or opposed.
- Vice President: Tricia Rubenstein – **Lisa Hunter** nominated – **Louisa Haynes** seconded; no one else nominated or opposed.
- Treasurer – Lisa Hunter – **Lisa** nominated – **Louisa Haynes** seconded; no one else nominated or opposed.
- Secretary – **Jenny Killinger** – nominated – **Louisa Haynes** seconded; no one else nominated or opposed.
- Assistant Secretary – **Elena Ferrari** – nominated – **Louisa Haynes** seconded; no one else nominated or opposed.

**Committee confirmed for 2024 by Anne Fry –**

- President: Leisha Major
- Vice President: Tricia Rubenstein
- Treasurer – Lisa Hunter
- Secretary – Jenny Killinger



## PRINCIPAL'S REPORT TO THE AGM OF THE P&F

I use this annual report to express my appreciation to the P&F for their support of the College throughout 2023. The addition of the Art Show in March 2023 to the fundraising of the P&F provided great support to the Art Department and Lou's Place. The Spring Fair, Cocktail Party, Mothers and Fathers Dinners, Boarder Parent Association Weekend in orange were major highlights. The generous financial support for the installation of permanent sound in the Caritas Christi courtyard will be extremely useful for many College and Parent Functions. The contribution of the P&F to Staff and Student initiatives, Formation for Parents and the Scholarship fund are recorded in this report with appreciation.

2023 was the 165th year of the College and a time for celebration and appreciation. We dealt with our history through the restoration of Heritage Buildings (Chapel and Aikenhead Buildings) and prepared for the future by submitting a DA for the building of Stage 2 of the Master Plan – multi purpose gym/hall, indoor pool, roof-top courts and new and refurbished spaces for Music and Drama.

The introduction of 2023 of Deans of Early, Middle and Senior Secondary was well accepted by students and strong identity for each Stage was created. The retention of the House Co-ordinator role, Vertical Tutor Time helped create continuity in the midst of change. The College is now fully accredited as a Visible Wellbeing Partner School.

The Inaugural Broken Hill Endeavouring was a very positive experience for the Year 9 students, and it is hoped this will become an annual event to supplement the Outdoor Education Program in Years 7, 8 10 and Retreats in Years 11 and 12.

The HSC results for 2023 were highly commendable with strong ATARS, and high percentage first and early offers. The graduating Class of 2023 are well prepared for their post-school lives.

In conclusion, I thank Leisha Major, Lisa Hunter, Trisha Rubenstein and Elena Ferrari for their strong leadership of the P&F, and a recognition of wonderful role that parents play in the lives of their daughters.

Anne Fry  
Principal

## Year of Respect - Term 1 - Anne Fry Principal

### 1. Normal Start for the Year:

- The school year began traditionally.
- Notable achievements include an impressive **ATAR of 99.9**.
- The school ranked **58th in the state**.



2. Results and Graduates:

- Celebrations took place with the academy.
- **Tess McGrath** was recognized as the **Dux** based on assessments.
- The **Year 12 formal** was celebrated, marking the commencement of school and bookmarking graduation.

3. Operational Highlights:

- A **formal front load** approach was emphasized.
- The **stage opening mass** occurred.
- The **swimming carnival** was purposeful, emphasizing commitment and enjoyment.

4. Safety and Initiatives:

- Safety measures were emphasized, including **EVACP** and **evocate** protocols.
- A new initiative involving **clipboards** for co-curricular activities was introduced.
- Inclusivity and an extra focus on fees were part of the agenda.

5. Specific Events and Programs:

- **Gemma Sisa** led an event for **International Women's Day**.
- **Parent community night** garnered interest, resulting in 32 applicants and 15 students.
- **Cairns Immersion** and **Europe Immersion** programs were discussed.

6. School Management and Challenges:

- Efforts to extend school information included parent apps.
- Ongoing issues included **lost property** and casual construction of a wall.
- The chapel restoration focused on waterproofing and bird-proofing.

### President Update: Leisha Major

A year ago we did a survey, we asked for an

- An app
- Counselors
- Movement experiences for our girls (like gym, yoga)

We would love to thank Vinnies /Anne, as a year later we finally got an app which will only get better with time. The school has employed a second 0.6 counselor. And we have been able to fund equipment for the boarders gym as boarders do not have the luxury to nip out.

Why I love being part of the P&F committee is we are a passionate bunch of parents who want to play an active role in our teenagers lives.

Casting our minds back to the Cocktail Party of 2023, although it rained it did not hamper the fun.



We had our inaugural Art Exhibition, which was a huge success, which will run again in 2024. Their point of difference is that all art sales commissions will go to the nominated charity. In 2023, a donation for \$15,000 was given to Lou's Place in 2023. A huge thank you to that sub-committee (Holly Davies, Matt Palmer, Danni Robinson, Lou Haynes and all the rest ) for all their hard work.

We have to thank the Boarders Association for letting us city mums joining our mothers together

The Mother/Father-Daughter Dinner has quickly become one of the most coveted events, ranking just behind Taylor Swift tickets in popularity. Thanks to the feedback from our community, Vinnies/Anne have transitioned from using separate venues to the expansive Randwick Racecourse.

Of course the Spring Fair, a massive thank you to the Spring Fair Subcommittee, Tricia Rubstien, Elena Ferrari, Jenny Killinger and Lisa Hunter and OF COURSE all the parent volunteers on the day. Successfully raised over \$30,000.

#### **Treasurer Report - see attached**

#### **General Business**

- **Formal funding request approved**

<b>Item</b>	<b>Description</b>	<b>Amount Approved</b>
<b>Landscaping Projects – Major -Outdoor Gym</b>	Enabling works before the building site takes over the two courts and pool	<b>\$150,000</b>
<b>Wraparound White Boards</b>	To make “Maths Visible” we would like to create two specialist rooms where girls can individually or collectively work “out” solutions.	<b>\$12,000</b>



Coffee Queens	Stainless steel servery and fridge to make set up and service easier. Custom built on castors.	\$4,000
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### Second Hand Uniform Sub-Committee

Call for volunteers to help run this new initiative.

We are looking for 3-4 or more parents to start running once a term second hand pop-up store.

The aim of this **Second Hand Uniform is once a term event**, parents have the opportunity to donate / swap or buy second hand uniforms.

In the lead up to the event, there will be collect bins at Student Services to drop off, stored in the P&F Cupboard, ready for sale day. All the finer details can be steamed out by this new **Second Hand Uniform Sub-Committee**

<https://forms.gle/51SMJdSnx96T8gpd9>

### Art Exhibition

**Endsored that 100% of** all art sales commissions will go to Open Support a <https://opensupport.org.au/> A Sisters of Charity initiative which provides integrated support to survivors of domestic and family violence.

### Other Business

- Parent Volunteering in Canteen
- Boarders Mothers Weekend away