



St Vincent's College
Potts Point

Parents and Friends

TERM 1 P&F MEETING & AGM

Date: 11 March 2025

SVC Executive Attendees: Anne Fry, Kelly Mancey (Advancement Office), Lyndal Rose

P&F Committee Attendees: Leisha, Lisa, Jen

P&F Committee Apology: Tricia

Total Attendees: ~21

Item	Discussion	Action
Open	Leisha Major conducted the Welcome to Country Anne Fry performed the Opening Prayer	
Minutes & issues from previous meeting	<ul style="list-style-type: none">No issues noted	
AGM	<ul style="list-style-type: none">Ann declared the meeting openThanked Vice President Tricia and Treasurer Lisa Hunter who retired from the P&F Executive.President – Leisha Major was nominated. And confirmed to return to the positionVice President – Robert Paridis was nominated. Robert was confirmed to take the positionTreasurer – Kellie Kouts was nominated. Kellie was confirmed to take the position.Secretary – Jen Kovacs was nominated. Jen was confirmed to take the position	Advise the school community of P&F Executive position holders for 2025
P&F Bank Signatories	<ul style="list-style-type: none">It was approved thatLeisha Major should continue as a bank signatoryKellie Coutts should be added as a bank signatoryLisa Hunter should be removed as a bank signatory	<ol style="list-style-type: none">Principal Anne Fry to sign the MinutesFormalise the changes to signatories at the bank
AGM - Principal's Report – Anne Fry	<ul style="list-style-type: none">Noted appreciation of the executive of the P&F in particular the retiring position holders Tricia Rubenstein and Lisa HunterThanked the P&F for fundraising, collaboration and communication.Noted it was a productive and busy time – Art Show, Spring Fair, Parent formation activities, cocktail party	
President's Report – Leisha Major	<ul style="list-style-type: none">Gratitude to Lisa Hunter and Tricia Rubenstein who are retiring and will be missed!	



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	<ul style="list-style-type: none"> – Spring Fair and Art Show were a great success and raised significant funds for the school – Father Daughter and Mother Daughter dinner were a highlight for many and so fun for our girls. – Cocktail party too. – Collectively funded \$290k worth of improvements for our daughters – Grateful to be President of the P&F 	
Term 1 Principal's Report – Anne Fry	<p>HSC results</p> <ul style="list-style-type: none"> – Although Sydney Morning Herald rank was lower, the School's value add score (based on how the whole cohort moved forward) was higher – Students had fantastic tertiary offers and are heading off to do some interesting things <p>Tanzania immersion Noted the safe return of the girls to Tanzania and the great wealth of stories they brought back</p> <p>Busy start to the year</p> <ul style="list-style-type: none"> – Year 12 formal – Opening Mass as St Mary's North Sydney – Compulsory phone pouch introduction – Limited laptop access to Year 7 allowing them to focus on settling in – Lent season – Preparing for Broken Hill expedition & other camps – request parent support in limiting absences from these experiences – Focus on improving attendance rates which have dropped off a little in recent years (largely due to the change of mindset re absence associated with Covid) – Pauline Martin (Fee Administrator) retired, Louise Chan has taken over the position – Lost property continues to be a culture blight – too many girls are too casual with their possessions. (uniforms, lunchboxes, drink bottles etc) – Daniel Einstein and Judith Lochea seminar for yr 7 & yr 8 parents (guidance regarding supporting children in their high school commencement) participation was quite low – only 85 parents participated which was a shame – Paul Dillon – great as usual – Naplan starting tomorrow – 4 staff have already had bereavements this year. 	



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	<ul style="list-style-type: none"> – Cocktail party this week 	
Treasurer's Report – Lisa Hunter	<ul style="list-style-type: none"> – Lisa thanked the community for the support – Handing over to Kellie Coutts who has shadowed Lisa on the last few events – Bank signatories – Leisha Major to continue. Kellie Coutts should be added, Lisa Hunter to be removed – Audit has been completed with no issues raised – ACNC – annual information statement has been filed – Noted funds raised during the year – per Treasurer's Report 	
General business	<p>Pick up drop off options</p> <p>Anne Fry</p> <ul style="list-style-type: none"> – We are limited due to our position and the fact that the school was established prior to cars – Noted that all requests submitted to date have been knocked back – A traffic management report was commissioned as part of the new building – Has been advised that the real options are only really behavioural change – public transport, dropping off away from the school entrance – But, could look into it if there are ideas on where to position drop off/pick up location. It was suggested that Rockwall Crescent would not be a good idea as it would encourage more cars to come down this street which is already difficult to navigate/turn around etc. <p>Second hand uniform stall (Jen Killinger on behalf of Tricia Rubenstein) Supported by the school, need a program to manage Options discussed</p> <ul style="list-style-type: none"> – Commerce business studies – running a small business opportunity – Student second hand stall – SRC to run <p>Parent App (Kelly Mancey)</p> <ul style="list-style-type: none"> – About to be relaunched to staff to ensure it is consistent for parents and can be used as the source of truth – Similarly online permissions are working towards online only – Broadcasts may take a bit longer, working through with leadership team, but the goal is for all communications to come through the app – By end of semester 2 we should see some real change – A communication needs to go out to the community to show everyone where it is and how to use it 	<p>P&F to liaise with Advancement Office regarding best approach to take the 2nd hand uniform stall forward</p> <p>Advancement Office to continue refining usage and communication channels available through the app</p>



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	<p>Graduation gift A ring has been sourced and subgroup are working through logistics for gift distribution</p> <p>Art Exhibition Danielle Robinson spoke, will be Vice President of the Art Exhibition Elizabeth Foster will be assisting with Finance on the Art Exhibition side Friday 12 September – opening night Sunday 14 September – exhibition open in conjunction with the Spring Fair</p> <p>Spring Fair Jen Killinger to manage the 2025 Spring Fair</p> <p>Requirement to sign out for study periods Anne Fry confirmed that students are required to sign out and it does take time as the process is manual BUT, can be much quicker if students use their swipe student card to exit</p> <p>Mother Daughter dinner Will there be a free drink with the ticket? Why is it event finishing at 9.30pm? It usually finishes at 10pm To be reviewed by Lyndal Rose A discussion was held regarding the ticketing process – considered whether perhaps the ability to purchase a whole table is not available this year to prevent the issue of tables being snapped up and people missing out on a seat (when not all seats are accounted for)</p> <p>Tanzania parent night Sounds like a nice thing to do. Anne Fry to consider</p>	<p>Advancement Office to review Mother Daughter ticketing process</p>
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Next meeting: Term 2, Tuesday 20 May 2025, 6.30pm