

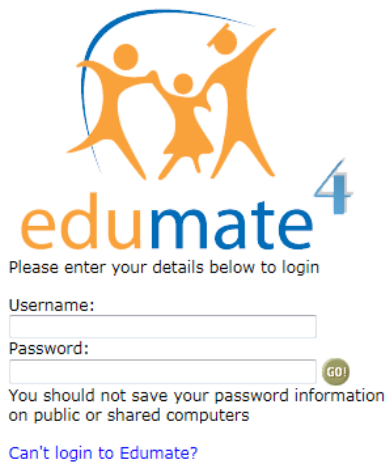
Edumate 5 Parent Portal Instructions

Dear Parent/Carer,

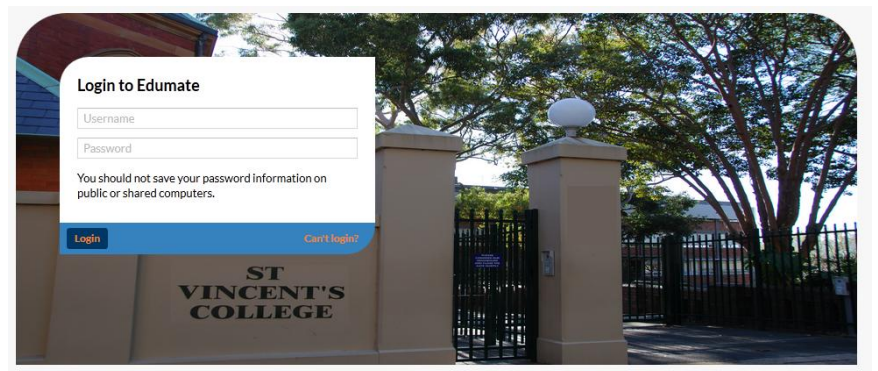
The College has upgraded the database to Edumate 5. The following is a guide on how to navigate the Parent Portal.

The login page:

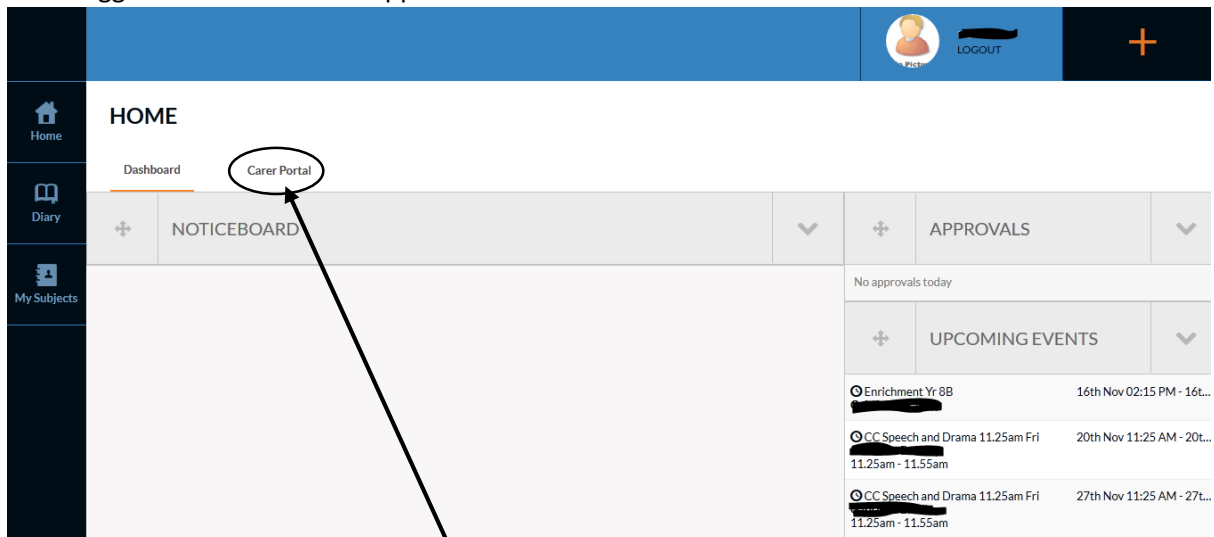
OLD



NEW



Once logged in the screen will appear as shown below.



Click on Carer Portal to see your daughter's information

Once in the page will allow you to see information on your daughter(s)

Scroll down page to reveal details on tasks, awards, absences

Click on the daughter's name to reveal information relating to that daughter

Click on timetable to see her timetable (see below)

	WEEK 5			WEEK 6			
	MON 09	TUE 10	WED 11	THU 12	FRI 13	SAT	
ALL DAY			Task 4A	Task 4B	Task 3		
08:45 AM	08:45 Period 1 08 English 3 (B201) Ms L Bedbrook	08:45 Period 1 08 German 3 (B201) Mrs J Hegarty	08:45 Period 1 08 English 3 (A26) Ms L Bedbrook	08:45 Period 1 08 Mathematics 3 (B201) Mr N Gilhooly	08:45 Period 1 08 Mandatory History 3 (B48) Mr J Lowndes		
09:15 AM	09:37 Period 2 08 Mathematics 3 (Tarmons 204) Mr N Gilhooly	09:37 Period 2 08 Science 3 (LAB 1) Mr T Corkin	09:37 Period 2 08 PDHPE 3 (A14) Miss A Santi	09:35 Period 2 08 German 3 (Tarmons 201) Mrs J Hegarty	09:37 Period 2 08 Music 3 (G313) Ms A Coates		
10:15 AM							
10:45 AM	10:57 Tutor Tutor 24 (G204) Ms E Whiley	10:57 Tutor Tutor 24 (G204) Ms E Whiley	10:57 Tutor Tutor 24 (G204) Ms E Whiley		10:57 Tutor Tutor 24 (G204) Ms E Whiley		

Click on the envelope symbol allows you to email the teacher

The screenshot shows a web interface with several sections and tabs. Annotations include:

- A box pointing to the link "Click here to see all tasks" in the "UPCOMING TASKS" section.
- A box pointing to the "RECENT TASK RESULTS", "ACADEMIC REPORTS", and "LINKS" tabs with the text "Click on any TABs to reveal the information".
- A box pointing to the "AWARDS RECEIVED" table with the text "Click here to reveal information by subject".

DATE	AWARD NAME	REASON	STAFF MEMBER	CLASS	POIN...
19/03/2015	Merit Award	MA - Participation & Involvement...	Julia Hegarty	Tutor 24	0
18/05/2015	Merit Award	MA - Improvement in Learning	Niall Gilhooly	08 Mat...	0
13/06/2015	Application Award Nomination	AN - Displays all criteria required...	Alana Santi	08 PDH...	0

Regards,
 Robert Graham
 Director of Teaching and Learning