



P&F General Meeting
St Vincent's College
Rockwall Crescent
POTTS POINT NSW 2011

MINUTES

P&F General Meeting – 10 November 2020

P&F Executive Committee:

Katherine Aitken	(KA)	President
Robbie Wells	(RW)	Vice President
Jim Demetriou	(JD)	Treasurer
Justine Hughes	(JH)	Secretary
Anne Fry	(AF)	Principal
Jane Palin	(JP)	College Liaison

Present

Katherine Aitken, Robbie Wells, Justine Hughes, Anne Fry, Jane Palin, Lisa Hunter, Arabella Joseph, Joelle Maguire, Catherine George, Grainne Tierney, Dale Fox, Michelle Gotting, Anna Sandham, Cathy Hollamby, M. Ferrarie, Ying Jiang, Fiona Patrick

Meeting commenced via Zoom at 6:00pm.

1. Welcome and Opening Prayer

- KA welcomed all.
- Opening prayer & Remembrance Day Acknowledgement said by AF.

2. Apologies

- Jim Demetriou & Alison Feletto

3. Minutes from Previous Meeting

- Moved by KA, seconded by JH.

4. Issues Arising from Previous Meeting

- No matters arising.

5. Principal's Report

- Refer to tabled report.

6. Treasurer's Report

- KA provided report and thanked Jim Demetriou for his contribution. Jim has tabled his resignation and KA welcomed Lisa Hunter who will commence as Treasurer effective immediately.
- KA noted that P&F contributions for 2020 were \$90,000 and that 100% of the contribution would be allocated for projects in the following year in these allocations:
 - 60% - school capex project
 - 10% parent formation
 - 10% scholarship fund
 - 10% school department requests
 - 10% student led requests

The intent of the allocation was to be to projects which would benefit the greatest number of students.

Proposed Allocation of \$90,000 contribution:

Capital expenditure	\$54,000	60%
Parent Formation	\$9,000	10%
Scholarship Fund	\$9,000	10%
Department Requests	\$9,000	10%
Student Requests	\$9,000	10%

- KA tabled the following requests which have been received by the P&F for 2020 allocation:

Capital expenditure	Creation of an outdoor classroom	\$54,000
Parent Formation	Allocation for opportunities in 2021	\$9,000
Scholarship Fund	P&F contribution for 2021	\$9,000
Department Requests	Digital media suite equipment	\$17,411
	Digital clocks for exam rooms	\$1,100
	Sports shirts for coaches	\$2,000
Student Requests	Roof top garden	\$3,000
	3 x recycling bins	\$4,875
	TOTAL	\$100,386

- There was discussion on the various requests and all in favour of the allocation of the 2020 P&F levy of \$90,000 and the addition of a further \$10,386 from funds held in the P&F operating account to support the requests.
- KA asked if AF would speak at a future meeting on Parent Formation initiatives and more detail on the proposed outdoor classroom.

7. President's Report

- KA acknowledged the financial challenges to families due to COVID-19 and proposed that the P&F levy of \$120 per family is not increased for 2021. This was widely agreed.
- KA confirmed that it was unlikely that the Welcome Cocktail party would proceed in February 2021 due to ongoing restrictions relating to large gatherings.
- KA acknowledged the support of the P&F Executive, Mrs Fry and Jane Palin during 2020.

8. General Business

- Query raised relating to Speech Night and AF confirmed that this would be held virtually at 6pm on 30 November
- Query raised regarding Year 11 immersions and that this would be offered to the class of 2021 after the HSC exams in 2021 if restrictions allow.
- Query raised regarding the selection of only Years 7 & 8 only attending camp during November. AF confirmed that there were limited venues available as many schools were attempting to hold camps during November and that Year 11s had commenced their Year 12 studies and that from a pastoral formation focus the Years 7s and 8s were considered the highest priority.

9. Next Meeting

- TBA – Term 1 2021.

Meeting closed at 6.40pm.



PRINCIPAL'S REPORT TO THE P&F – TERM 4, 2020

I start by expressing my appreciation to the P&F and all parents for their support throughout this most extraordinary year. Throughout all the challenges of the year, the mutual support and respect of parents for teachers, and teachers for parents has been apparent.

The HSC Exams finish tomorrow and I am grateful they have been completed without interruption. The delayed graduation ceremony will be held on 19 November which should allow the Year 12's to finish on a positive note.

Year 7 and 8 Camps have been scheduled for this term, and refunds for Year 9, 10 and 11 will be credited to fee accounts.

Term 4 sport has been permitted but we still have no spectators able to attend.

There is limited staff movement this year, but I acknowledge the retirement of Mrs Sue Kennedy and Ms Alison Coates at the end of Term 1, 2021. A new appointment has been made of a Pastoral Dean of Students, Mr Mitchell Grace.

As we prepare the transition into 2021 we are optimistic but realistic. I believe that COVID normal might still require changes to our way of operating as a vertical pastoral care and boarding program. Our highest priority will remain the safety of students and staff.

I want to acknowledge the work of Katherine and the Executive of the P&F for their hard work, and the parents who have adapted to the new ways of connecting through the pandemic. Thank you to Jane for her liaison work with the P&F. Merry Christmas.

Anne Fry
Principal